How to add MPIfG E-Mail-Account to the Outlook Program on your Mac

Outlook Preferences

After you have opened Outlook Program in the upper menu choose Outlook ➔ Preferences...

E-Mail-Address, User Name, Password

In the following menu type your e-mail address, MPIfG User Name and the Password.

- E-Mail: MPIfG E-Mail Address
- Method: User Name and Password
- User Name: MPIfG user ID (e.g. li)
- Password: MPIfG Password

and click on Add Account.

When the account is added...

If everything was typed in correctly the account will be created and can be used in the Outlook Program.

To add an account

Next, select Exchange-Account.

Enjoy using!

MPIfG EDV

EDV Helpdesk helpdesk@mpifg.de
http://www.mpifg.de/edv